



# The School of Jewellery Ireland

## One Year Full-time Certificate in Traditional Jewellery & Goldsmith Skills

The School of Jewellery Ireland - ***One Year Full-time Certificate in Traditional Jewellery and Goldsmith Skills*** is a programme designed to equip graduates with all of the foundation practical skills needed to develop careers in the jewellery industry.

We are currently taking applications from students who would like to study our ***One Year Full-time Certificate in Traditional Jewellery and Goldsmith Skills*** at The School of Jewellery Ireland, Dublin 2. We have developed our full-time course to expand our part-time courses and at the request of the Irish Jewellery trade and our existing students.



### Outline Course Syllabus.

- Jewellery & Goldsmith Skills.
- Jewellery Design.
- Engraving.
- Workshop Management.
- Stone setting.
- Marketing & Business Skills.
- Retail Graduation, Collection Launch and Exhibition.



- **Traditional Jewellery & Goldsmith Skills.**

**Craftsmanship** | 'Lost' techniques and traditional craft skills are taught at the School and applied by students under the guidance of professional trade tutors. Traditional Bench Skills are taught and students learn using demonstration, repetition and practice. Students are encouraged to measure, calculate, problem solve and to design and make to specific measurements. All base metal materials are provided as part of your course. Silver will need to be purchased for specific projects when required. All tools are provided. Students are taught safe workshop practice and management as part of their course.

- **Traditional Skills.**

- **Wax Carving** | The student is taught fine wax carving and is introduced to the model making and casting process. A Casting Company site visit is included.
- **Stone setting** | Basic Stone Setting is covered on the course to enable the student to understand stone mounts that are required for specific settings. Practice is included in the student's timetable.
- **Engraving** | Engraving skills are taught and students are encouraged to use engraving in their projects throughout the year. Practice is included in the student's timetable.
- **Workshop Management** | Introduce the Skills to manage and operate a successful Workshop and Design Studio.
- **Marketing & Business Skills** | Introducing Business Skills including costing, pricing, operations and basic accounting. In addition to these skills our professional business tutor will advise and teach marketing, sales and operations business skills.
- **Graduation** | The Graduating Class will exhibit their collections for one week and offer their pieces for sale, subject to conditions, at our Dublin city centre retail premises.
- **Graduation Collection** | Students will be guided through the process of designing, making, costing and marketing a limited-edition collection for sale.

19 South Anne Street, Dublin 2, Ireland.

Tel: 00 353 1 5611207 M: 00 353 87 794 8025

studio@theschoolofjewellery.ie @The School of Jewellery

[www.TheSchoolOfJewellery.ie](http://www.TheSchoolOfJewellery.ie)



**Course Schedule:** Full time. 9.30am- 5.30pm Monday – Friday. September– June.

### **Fee Structure**

Course fees of €11,900 per annum will be applicable and all silver course materials, marketing, setting, engraving, gemstones and consumable equipment are supplied by The School of Jewellery. Fees may be paid by a 20% non-refundable booking deposit on acceptance to the course. An instalment of an additional 30% is due 6 months in advance of the course start date. The balance of the remaining 50% of the course fees is to be paid in full 3 months prior to the course start date. Non-payment of the fees in accordance with this schedule result in loss of your course place and the place will be offered to the next applicant on the waiting list. Please do not send any fee with your application as deposits are only payable on acceptance to the Certificate course.

### **Application Process**

Applicants must be 16 years or over, fluent in English with an aptitude for Craft. The School of Jewellery Ireland is an all-inclusive School and we welcome applicants at all levels, our student age profile varies from 16 – 65+ and we accept beginners based on a simple aptitude bench test.

For Short-listed applicants, unless The School of Jewellery Ireland has taught the student on a part-time basis, there will be a bench and an aptitude test prior to acceptance to the course.



**APPLICATION FORM**

Please complete, sign and return for consideration.

Name - \_\_\_\_\_

Address - \_\_\_\_\_

Telephone - \_\_\_\_\_

Email - \_\_\_\_\_

Applying for course:      September 2020 – June 2021     

   September 2021 – June 2022     

Please sign here to indicate that you have read and agree to the attached Terms and Conditions for Certificate Courses at The School of Jewellery Ireland:

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A little bit about yourself and why you would like to be enrolled in The School of Jewellery Ireland Full-time Certificate Course?

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Add additional page if required. The School of Jewellery Terms & Conditions Apply.

Signed \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_



## Full-time & Part-time Certificate/ Higher Certificate Courses In Traditional Jewellery & Goldsmith Skills

### Terms & Conditions

#### Your Course Booking

- Welcome to The School of Jewellery Ireland Certificate & Higher Certificate Course T & C's. These T & C's are intended to be practical and non - restrictive and we operate a friendly and informal learning environment. This being noted, there are some common sense T & C's that we expect all students and staff to embrace.
- A non-refundable (fully transferable) 20% deposit payment books your place on the full-time course.
- Your deposit payment is transferable only to another scheduled Certificate Course.
- Only one booking transfer is permitted to another scheduled Certificate Course.
- The balance of your payment is due in instalments at 6 months ( 30%) and 3 months (remaining balance of 50%) prior to your course commencement.
- No place can be confirmed without full payment.
- Your course fee relates to the course that you have booked and the specific class time that you have chosen.
- In the event that you are unable to attend the course that you have booked, your course payment may be transferred at the discretion of The School of Jewellery Ireland and subject to availability on an alternative Certificate course.
- Course transfer requests will only be accepted up to 3 months prior to the Course commencement date. Thereafter, your full course payment will be forfeited.
- In the event that you do not attend a course, or do not notify us that you will not be attending and arrange an alternative course, your course fee will be forfeited in its entirety.
- Course classes that are not completed by choice or non- attendance are not refundable or transferable- this includes classes which are not completed due to ill health or other unforeseen circumstance.
- There is a 7-calendar day cooling off period from the day of paying your 20% booking deposit - during which you will receive a full refund (less administrative fees of 5%) if requested.
- This cooling off period does not apply if the course start date is within 7 days of booking date.
- There is no facility to redeem unfulfilled classes due to circumstances that are beyond our control, i.e. weather warnings etc.
- If you have any health issues or are pregnant, please notify The School at the time of booking.
- It is at the discretion of The School of Jewellery Ireland to accept or reject your enrolment on any course at any stage of your booking.
- Prior to the Course start date, if The School of Jewellery Ireland deem your booking to be contrary to the smooth running of the course then we reserve the right to return your payment and cancel your booking.

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- The School of Jewellery Ireland reserves its option to re-locate the School faculty with notice and without interruption to the Students learning and to the smooth running of any course.
- After your course start date, in exceptional circumstances, The School of Jewellery Ireland reserve the right to ask you to leave the course if we deem that your behaviour is contrary to the smooth running of the course.

#### Safe Practice in the Studio

- It is advisable that you wear sensible footwear (no sandals or high heels).
- Long hair must be tied back at all times please.
- Always be considerate of others and act responsibly - you are not just responsible for your own health and safety, but for that of those around you as well.
- All printed worksheets at the School of Jewellery are protected under copyright law. It breaches all agreements that you have made with the School of Jewellery to copy, photograph or remove any printed worksheets.
- Projects undertaken by students at The School of Jewellery Ireland are at the discretion of your tutor.
- You are not permitted to use equipment or machinery unless the tutor is in the workshop and until you've had an induction from the tutor and have been supervised whilst using the equipment for the first time.
- It is your responsibility to make sure that you understand how to use the machinery, tools, equipment and chemicals that you have been shown. If you are not sure, please ask your tutor.
- Always refer to the Safe Systems of Work notices (located near each machine and soldering station) before using it, following the instructions for PPE (personal protective equipment) such as safety glasses, aprons, gloves and masks. If you are not sure, please ask your tutor.
- Although every effort will be made to ensure your safety, The School of Jewellery Ireland will not be held liable for any injury that may occur as a result of student negligence.
- NEVER wear gloves when using rotary machinery such as polishing motors.
- At the end of each class, tools must be cleaned, wax blades removed from saws, tools returned to their proper places and work surfaces and lemel (brass or silver filings from the leather bench skin) put in the appropriate lemel pot and your bench cleaned and swept down.

#### General Practice

The School of Jewellery understand a student's need to get inspiration from other Design Influences within reason and we encourage your individual design development. However, the Copyright Laws are strictly adhered to in The School of Jewellery and we are bound to protect the Design Copyright of our Student's, Tutor's and other Crafts people. The School of Jewellery Ireland reserves the right to amend and update these T & C's at any time during the course of any programme and any alteration will be informed to students via email or notices posted throughout the School. The School shall be under no liability whatsoever, for any loss or damage to student's property, while on the premises. Enrolment in any course at The School of Jewellery indicates acceptance of all of the aforementioned T & C's. If you do not accept the T & C's, you must bring this to the attention of the tutor before the start of any course in which you are enrolled.

With many thanks, [THE SCHOOL OF JEWELLERY IRELAND](#)